

## **EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE (EEOAC)**

**July 14, 2004**

**Prepared by:** Nimal Diunugala

**Approval Date:** November 10, 2004

### **Members Present**

Tony Dickerson  
Teresa Medeiros  
Merrin Bueto  
Nimal Diunugala  
Joe Guerrero  
Ivonne Guzman-Cicero  
Debbie Sanchez

### **Guests Present**

Cindy Francisco

### **Members Absent**

Russell Grace  
Judy Yee  
Charles Ross

The meeting was called to order by the Vice Chairperson at 9:45 a.m. It was held via video conference between the Cal/EPA Headquarters Building, Conference Room 550 located in Sacramento and ARB El Monte offices, Conference Rooms 111 A&B in Annex 2.

### **APPROVAL OF PREVIOUS MINUTES**

The Committee approved the June 9, 2004 meeting minutes with minor corrections.

### **EQUAL EMPLOYMENT OPPORTUNITY REPORT**

Cindy Francisco, speaking on behalf of Gayle Yost reported that ARB submitted a response to the July 07, 2004 State Personnel Board Hearing on proposed amendment and repeal of State Personnel Board regulations affecting Equal Employment Opportunity and Discrimination Complaint policies and procedures. The concern was mainly for the proposed shortened time frame allowed to conduct investigations and provide reasonable accommodation. Many other state agencies and departments provided similar comments. The State Personnel Board will re-examine the issue based on comments received.

### **DISABILITY ADVISORY COMMITTEE REPORT**

Debbie Sanchez reported that the DAC would hold a special Disability Awareness Fair meeting on July 20, 2004. Agency Secretary, Terry Tamminen was invited to attend as a brief meet and greet. The DAC prepared a memo for Agency Secretary's approval to have the Disability Awareness Fair for 2004. The Disability Awareness Fair is already announced on the Cal/EPA web-site.

## **CONTINUING OLD BUSINESS**

### EEOAC Handbook Revision

The Committee worked on Sections V & VI of the EEOAC Handbook. Merrin Bueto will make the edits approved by the Committee and will e-mail to the group. At the August 11, 2004 meeting, the Committee will work on remaining sections.

## **NEW BUSINESS/OPEN FORUM**

The next meeting will be held on Wednesday, August 11, 2004.

## **ADJOURN**

The Vice Chairperson adjourned the meeting at 11:35 a.m.